

**Meeting Report of the 20<sup>th</sup> Coordinating Board Meeting, Washington, D.C., USA**

Decision Point	Action	Status
<b>Opening Session (1-11-1.0)</b>		
<ul style="list-style-type: none"> <li>Adopted the proposed agenda for the 20<sup>th</sup> Stop TB Partnership Coordinating Board meeting.</li> </ul>	Agenda adopted.	Completed.
<ul style="list-style-type: none"> <li>Agreed with the decision of the Executive Committee (31<sup>st</sup> Executive Committee meeting, 1 February 2011) to postpone the Coordinating Board Membership discussion until the next Coordinating Board meeting (Fall 2011).</li> </ul>	On agenda for 21 <sup>st</sup> Coordinating Board meeting.	Completed.
<ul style="list-style-type: none"> <li>Unanimously endorsed the action points from the last Coordinating Board meeting on 14-15 October 2010 in Johannesburg, South Africa as well as the special session on MDR-TB which took place on 11 November 2010 in Berlin, Germany.</li> </ul>	No follow-up action required.	N/A.
<b>Report by the Executive Secretary (1.11-2.0)</b>		
<ul style="list-style-type: none"> <li>Congratulated Dr Lucica Ditiu on her new appointment as Executive Secretary of the Stop TB Partnership and welcomed the report by the Executive Secretary.</li> </ul>	No follow-up action required.	N/A.
<ul style="list-style-type: none"> <li>Requested that at every Coordinating Board meeting the Executive Secretary presents a report.</li> </ul>	On agenda for 21 <sup>st</sup> Coordinating Board meeting.	Completed.
<ul style="list-style-type: none"> <li>Agreed that efforts be made to improve involvement and collaboration with all Stop TB Partners.</li> </ul>	As a first step the partners' directory has been strengthened and all active partners identified.	Ongoing.
<ul style="list-style-type: none"> <li>Acknowledged that the Partnership Secretariat and individual partners need to better advocate in order to find additional resources.</li> </ul>		
<b>MDR-TB (1.11-3.0)</b>		
<ul style="list-style-type: none"> <li>Acknowledged the high volume of work done and important progress made on the transition plan since the last Coordinating Board meeting.</li> </ul>	No follow-up action required.	N/A

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<ul style="list-style-type: none"> <li>• Endorsed the transition plan with the following specifics:               <ul style="list-style-type: none"> <li>○ Regional GLC's to be hosted by a Stop TB Partner;</li> <li>○ Regional GLC's to be closely linked to existing capacity and mechanisms;</li> <li>○ Establish 2-3 Regional GLC's in Year 1;</li> <li>○ Develop performance benchmarks and assess the Regional GLC model at the end of Year 1;</li> <li>○ Provide a detailed two-year budget justification (including Technical Assistance) by June 2011;</li> <li>○ Endorses the clear line of accountability for Global GLC and Regional GLC's in relationship to the Stop TB Partnership and WHO (see attached table);</li> <li>○ Regional GLC and Secretariat to establish routine monitoring and evaluation of countries conducting MDR-TB management.</li> </ul> </li> </ul>	<p>In progress and will be presented at the 21<sup>st</sup> Coordinating Board meeting.</p>	<p>Ongoing.</p>
<b>Civil Society (1.11-4.0)</b>		
<ul style="list-style-type: none"> <li>• Noted the challenges faced by Stop TB Partnership Working Groups to fully engage Civil Society Organization (CSO) representatives and noted the need to have CSO representation in each Working Group, as they are an essential link between policy development and implementation.</li> <li>• Agreed that the Stop TB Partnership Secretariat and Working Groups should have specific budget lines for Community Task Force (CTF) members to support activities (administrative and programmatic) and travel to relevant meetings of the Stop TB Partnership Working Groups.</li> <li>• Instructed the Stop TB Partnership Secretariat to allocate funds for the appointment of a new and specific staff member to coordinate CTF activities.</li> </ul>	<p>Two representatives from Community Task Force (CTF) present in each Working Group and on the Coordinating Board.</p> <p>Despite resource limitations, CTF members have been involved at relevant meetings of respective Working Groups and/or major TB-related events (e.g. Global Fund Partnership Forum, New York, Think Tank in Boston, and to MDG event in Moscow).</p> <p>Secretariat allocated funds for appointment of a new and specific staff member to coordinate CTF activities. Conversations ongoing to identify organizations to host civil society advocacy officer.</p>	<p>Ongoing.</p> <p>Ongoing.</p> <p>Ongoing</p>
<b>Responding to the TB/HIV Co-Epidemic (1.11-5.0)</b>		

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<ul style="list-style-type: none"> <li>Agreed to move forward with renewing the Memorandum of Understanding (MoU) with UNAIDS, for the period 2012-2013, following a demonstration of the impact the MoU had in 2010-2011, and requested this be presented to the Coordinating Board meeting (Fall 2011) including lessons learned and budget report.</li> <li>Expressed support for the TB/HIV Working Group activities focused at regional level and underlined the importance of finding additional funding.</li> </ul>	Impact of MoU analysed and will be presented at 21 <sup>st</sup> Coordinating Board.	Completed.
<b>TBTEAM (1.11-6.0)</b>		
<ul style="list-style-type: none"> <li>Agreed TBTEAM is the entity for TB related TA coordination (one mechanism for all issues including TA for MDR-TB).</li> </ul>	No follow-up action required.	N/A.
<ul style="list-style-type: none"> <li>Supports the approach of WHO and partners to prioritize assistance to countries for Global Fund Round 11 applications.</li> </ul>	No follow-up action required.	N/A.
<ul style="list-style-type: none"> <li>Agreed that Stop TB Partners should raise additional resources for technical support to countries including for the preparation of Global Fund Round 11 applications.</li> </ul>		
<ul style="list-style-type: none"> <li>Requested at the next Coordinating Board meeting to have a detailed roadmap on planned activities of TBTEAM for 2012/13;               <ul style="list-style-type: none"> <li>A report is made on the quality assurance mechanism for TA outlining ways to measure success with performance metrics;</li> <li>A report on the accountability framework, including the roles of the Stop TB Partnership and of the TBTEAM Secretariat.</li> </ul> </li> </ul>	TBTEAM requested this not be discussed at the 21 <sup>st</sup> Coordinating Board meeting and has been postponed to the 22 <sup>nd</sup> Coordinating Board..	Outstanding.
<i>TBTEAM specified they will need additional resources to provide this analysis.</i>		
<b>The Stop TB Partnership (1.11-7.0)</b>		
<ul style="list-style-type: none"> <li>Approved the 2010 Partnership Financial Report. A summary will be published in the printed version of the annual report for 2010.</li> </ul>	Summary included in Annual Report for 2010 which was published in November 2011.	Completed.
<ul style="list-style-type: none"> <li>Approved the request to increase the cumulative reserve position to USD 4.5 million until such time as core funding is secure.</li> </ul>	Cumulative reserve increased to USD 4.5 million.	Completed.
<ul style="list-style-type: none"> <li>Established a sub-committee on Governance, Performance and Finance to advance the agreement of a Memorandum of Understanding (MoU) with WHO clarifying the hosting arrangements. The role and the continued existence of this sub-committee will be discussed at the next Coordinating Board meeting (Fall 2011).</li> </ul>	Terms of reference for sub-committee on Governance, Performance and Finance drafted for discussion at 21 <sup>st</sup> Coordinating Board meeting.	Ongoing.

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<ul style="list-style-type: none"> <li>Recommended the Secretariat support the Governance, Performance and Finance Sub-committee and enter into discussions with WHO regarding hosting arrangement to culminate in a MoU clearly defining roles and responsibilities. The MoU should be presented for approval at the next Coordinating Board meeting (Fall 2011).</li> </ul> <p><i>The following Board members volunteered to serve on the Governance, Performance and Finance Sub-committee: Christy Hanson; Nils Billo; Marja Esveld/Nichola Cadge; Mel Spigelman; JM Chakaya; Blessi Kumar; and Rifat Atun.</i></p>	<p>Sub-Committee worked to clarify the hosting arrangements with WHO. Stop TB Partnership terms of hosting will be discussed at the 21<sup>st</sup> Coordinating Board meeting.</p>	<p>Ongoing.</p>
<p><b>Stop TB Partnership Working Groups (1.11-8.0)</b></p>		
<ul style="list-style-type: none"> <li>Acknowledged that Working Groups are an essential mechanism of the Stop TB Partnership and the huge amount of work conducted by the Working Groups.</li> <li>Agreed on the establishment of a time-limited task force with membership from the Coordinating Board to explore ways to further strengthen and refine the structure and functioning Working Groups. The task force will, at the next Coordinating Board meeting (Fall 2011), present three options for refining the structure of the Working Groups, including the development of appropriate performance mechanisms to include for each group Key Performance Indicators (KPIs) linked to allocated budgets.</li> </ul>	<p>No follow-up action required.</p> <p>Consultancy to review the Working Groups and identify options for refining the structure and functioning of the Working Groups underway and will be ready for presentation at 22<sup>nd</sup> Coordinating Board meeting.</p>	<p>N/A.</p> <p>Ongoing.</p>
<p><b>Strengthening the Strategic Approach to TB Advocacy (1.11-9.0)</b></p>		
<ul style="list-style-type: none"> <li>Endorsed that the priority objective of global TB advocacy efforts in the Stop TB Partnership Secretariat is resource mobilization and increased political leadership through awareness raising.</li> <li>Directed the Secretariat to initiate the development of a 3-year resource mobilization and advocacy plan.</li> <li>Recognizes the importance of advocacy and that it a core business of the Secretariat. Noted that the Partnership needs a clear common message and a clear ask.</li> </ul>	<p>Secretariat is working to strengthen global TB advocacy as a core function.</p> <p>As a first step the Stop TB Partnership Secretariat has worked to shore up the base of current donors (DfID, USAID) and since the last Board meeting was successful in concluding new grant agreements with them. The Secretariat works toward ensuring that that resource mobilization efforts are given particular focus in the Work Plan 2012.</p> <p>The Secretariat is still without an advocacy officer and would like to strengthen advocacy team further, but was limited due to current HR rules and practices.</p>	<p>Ongoing.</p> <p>Ongoing.</p> <p>Outstanding.</p>

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<ul style="list-style-type: none"> <li>Decided that there is no further need for the Advocacy Advisory Committee (AAC), and thanked AAC members for their time and work.</li> <li>Requested the Secretariat to work with private sector constituency and to devise clear advocacy messages.</li> <li>The advocacy messaging options are to be reviewed by the Coordinating Board at its next meeting (Fall 2011).</li> </ul>	<p>AAC members formally thanked for their time and work.</p> <p>PSC and Secretariat catalysed a Harvard “Think Tank on TB” bringing together leading advocates and private sector communication firms. Presentation of initial outcomes and options will be presented at the Board.</p>	<p>Completed.</p> <p>Completed.</p>
<p><b>Restructuring the Global Drug Facility (1.11-10.0)</b></p>		
<ul style="list-style-type: none"> <li>In principle, the Coordinating Board approves the organigramme proposed by the Secretariat with 28 staff members, subject to:               <ul style="list-style-type: none"> <li>The cost of the staff will be in line with 2010 human resource costs but the overall cost of managing GDF will be reduced in 2011 and 2012 compared to that in 2010;</li> <li>That GDF obtains legal clearance from WHO to undertake procurement;</li> <li>That GDF undertakes an analysis of how synergies in drug procurement can be established with other agencies.</li> </ul> </li> <li>Requested progress to be reviewed at next Coordinating Board meeting (Fall 2011).</li> </ul>	<p>GDF Geneva based staff has decreased significantly and is currently 16 therefore the cost of HR is lower. An independent consultant was requested by the Executive Committee to present to the Coordinating Board different viable options and implications for the way forward of GDF procurement.</p> <p>Update on progress is on the agenda for the 21<sup>st</sup> Coordinating Board meeting.</p>	<p>Outstanding.</p> <p>Ongoing.</p>
<p><b>Risk Management for the Stop TB Partnership (1.11-11.0)</b></p>		
<ul style="list-style-type: none"> <li>Endorsed the outline and principles that will guide the development of a risk management framework and system.</li> <li>Requested the Secretariat to develop a risk management framework and system with external consulting using funds available in the work plan and not to exceed US\$ 250,000 – 300,000.</li> </ul>	<p>No follow-up action required.</p> <p>Request for Proposals to be launched.</p>	<p>N/A.</p> <p>Ongoing.</p>
<p><b>Closing Session (1.11-12.0)</b></p>		
<ul style="list-style-type: none"> <li>Requested the Secretariat to circulate the draft decision points of the 20<sup>th</sup> Coordinating Board meeting as soon as possible.</li> </ul>	<p>Secretariat circulated the draft decision points soon after the 20<sup>th</sup> Coordinating Board meeting.</p>	<p>Completed.</p>

# Stop TB Partnership

DOC: 1.12-1.2

Decision Point	Action	Status
<ul style="list-style-type: none"> <li>Authorized the Executive Committee to review TBREACH Wave 2 proposals recommended for funding by the end of April 2011.</li> </ul>	Executive Committee reviewed and approved TBREACH Wave 2 proposals before the end of April 2011.	Completed.
<ul style="list-style-type: none"> <li>Requested the Secretariat to seriously consider the invitation from Nepal to host the next Board meeting in Kathmandu. However, to compare the cost of a Coordinating Board meeting in Kathmandu with Coordinating Board meetings in other locations including Bangkok, Thailand and Lille, France.</li> </ul>	Secretariat analysed options for location of 21 <sup>st</sup> Coordinating Board meeting and presented to the Executive Committee for decision.	Completed.
<ul style="list-style-type: none"> <li>Requested the Secretariat collect possible agenda items from Coordinating Board members for the Fall 2011 meeting.</li> </ul>	Secretariat contacted Coordinating Board members for agenda items.	Completed.
<ul style="list-style-type: none"> <li>Requested the next Coordinating Board to be expanded by half a day to allow discussion of certain issues that will be identified by the Executive Committee.</li> </ul> <p>Identified volunteers to serve on a nominating committee for the election of the next Chair. The following Coordinating Board members volunteered: <i>Christina Foley, Blessi Kumar, Peter Gondrie, Nils Billo, Mario Raviglione, JM Chakaya and, Tonka Varleva.</i></p>	21 <sup>st</sup> Coordinating Board meeting will take place over 2.5 days.	Completed.