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Ottawa, Canada, 10 July 2013

Dear Colleagues and Friends,

Welcome to Ottawa!

I am delighted that you are able to join us in Ottawa for the 23rd Stop TB Partnership Coordinating Board Retreat and Meeting. I hope that your flight and arrival in Ottawa went smoothly. I look forward to a successful and focused meeting over the next three days.

The next few days will be very busy but also exciting as we have many new members on the Board. We will begin on the 10th of July with a board retreat (for Coordinating Board members only) and continue with the 23rd Coordinating Board meeting on the 11th and 12th of July.

This letter contains practical information to help make your stay more enjoyable and our meetings more productive. Please do not hesitate to get in touch with Secretariat staff (contacts at the end of this document) if you need assistance.

Stop TB Partnership Coordinating Board Meeting venue:

**Fairmont Château Laurier
1 Rideau Street
Ottawa, Ontario
Canada K1N 8S7**

Website: <http://www.fairmont.com/laurier-ottawa/>

Stop TB Partnership Coordinating Board Retreat Schedule (for Board members only):

Wednesday, 10 July 2013

- 10:00 Board Retreat - *Renaissance Room, Mezzanine*
- 12:30 Lunch - *L'Orangerie, Mezzanine*
- 13:30 Board Retreat - *Renaissance Room, Mezzanine*
- 17:30 Board Retreat adjourned

Stop TB Partnership Coordinating Board Meeting Schedule:

Registration for the Coordinating Board meeting will be open from 08:00 AM on Thursday, 11th July, in front of Laurier Room on the Ground Floor.

Thursday, 11 July 2013

- 09.00 Opening Coordinating Board Meeting - *Laurier Room, Ground Floor*
- 12.30 Lunch - *Renaissance Room, Mezzanine*
- 13:30 Coordinating Board Meeting - *Laurier Room, Ground Floor*
- 17.45 Coordinating Board Meeting adjourned
- 18.00 Welcome Reception - *Location TBC*

Friday, 12 July 2013

09.00 Coordinating Board Meeting - *Laurier Room, Ground Floor*
13.30 Lunch - *Renaissance Room, Mezzanine*
14:30 Coordinating Board Meeting - *Laurier Room, Ground Floor*
17.00 Coordinating Board Meeting Closes

With my warmest regards,



Dr. Lucica Ditiu, Executive Secretary

If you need assistance during your stay, the following Stop TB Partnership staff will be available to help:

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